

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—September 8, 2026**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the public body;**
- 4. Unexpected childcare obligation;**
- 5. The performance of active military duty as a service member**

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Holly Johnson, Jared Knapp, Bob Metcalf, Alyson Morris, Katie Williams, Assistant Director Erin Steinsultz, and Director Esther Curry.

Audience to Visitors: Adelaide Williams; Martavia Wynn on Zoom

Campaign Counsel Presentation: Martavia Wynn from Campaign Counsel gave an update on interviews she has done in the community and some of the feedback from those conversations. She will do more interviews in October.

Secretary's Report: The Secretary's Report was previously presented to the board members. As there were no corrections or additions, the August minutes were approved by unanimous consent.

Correspondence: The Library received a thank-you card for Assistant Director Steinsultz and children's librarian Susan Williams for their attendance at the Dr. Andy Hall Open House.

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

Community First Bank	General Operating Fund	\$ -55,564.36
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,383,858.00</u>
	TOTAL	\$ 2,528,253.64

Jared Knapp made a motion to accept the Treasurer's Report, pay the August bills, and transfer any excess over \$100,000 from the upcoming tax installment from checking to savings. Hannah Greever seconded the motion. ROLL CALL #1 was approved 7-0.

Director's Report & Staff Reports - The recent homeschool meet-up had 82 in attendance.

Report of Officers: **President:** None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: Hannah Greever made a motion to approved the August 25 Personnel Committee minutes. Alyson Morris seconded the motion. The August 25 Personnel Committee minutes were approved by unanimous consent.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Library Expansion Committee: None.

Illinois Heartland Library System: None.

Shakespeare Foundation: Bob Metcalf reported that the fund currently exceeds \$1,300,000. The library has received its \$25,000 disbursement.

Unfinished Business: None.

New Business: 1. Approve Board meeting date ordinance for next year - Alyson Morris made a motion to approve the meeting date ordinance. Katie Williams seconded the motion. The motion was approved by voice vote.

2. Approve Library closing dates for next year - Amanda Crider made a motion to approve the library closing dates for next year. Alyson Morris seconded the motion. The motion was approved by voice vote.

3. Approve changes to full-time health insurance co-pay - Katie Williams made a motion to approve the changes to full-time health insurance co-pay. Jared Knapp seconded the motion. ROLL CALL #2 was approved 7-0.

4. Approve changes to the Library Director's self-evaluation tool and the new staff input tool to be used as part of Director's evaluation - Alyson Morris made a motion to approve the changes to the Library's director's self-evaluation tool and the new staff input tool. Holly Johnson seconded the motion. The motion was approved by voice vote.

5. First reading of Budget Ordinance - The first reading was noted. No action was taken.

6. First reading of the Levy Ordinance - The first reading was noted. No action was taken.

Closed Session: None.

Adjournment: With approval by unanimous consent, President Crider adjourned the meeting at 7:42 PM.
