

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—August 11, 2026**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the public body;**
- 4. Unexpected childcare obligation;**
- 5. The performance of active military duty as a service member**

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Jared Knapp, Bob Metcalf, Alyson Morris, Katie Williams, Assistant Director Erin Steinsultz, and Director Esther Curry.

Audience to Visitors: Adelaide Williams

Secretary's Report: The Secretary's Report was previously presented to the board members. As there were no corrections or additions, the July minutes were approved by unanimous consent.

Correspondence: None.

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

Community First Bank	General Operating Fund	\$ 267,591.44
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,383,858.00</u>
	TOTAL	\$ 2,851,391.44

Jared Knapp made a motion to accept the Treasurer's Report, pay the July bills, and transfer \$75,000 from savings to checking. Hannah Greever seconded the motion. ROLL CALL #1 was approved 6-0.

Director's Report & Staff Reports - Director Curry informed board members that petitions for next year's election in April will be available and can be circulated beginning August 25. Assistant Director Steinsultz shared that she represented the library at the Senior Health Fair at the Rolland Lewis Building and spoke with 98 out of the 120 seniors in attendance.

Report of Officers: **President:** None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Library Expansion Committee: Director Curry gave an update on feasibility interviews; Martavia has done 2 rounds of interviews and will meet with the board on Zoom in September to give an update.

Illinois Heartland Library System: None.

Shakespeare Foundation: Bob Metcalf reported that the fund is strong at over \$1,000,000.

Director Curry asked Bob to check with Bill Howard about the funds that still need to go to the library this year.

Unfinished Business: 1. None.

New Business: 1. Approval of final draft of Working Budget - Katie Williams made a motion to approve the final draft of Working Budget. Jared Knapp seconded the motion. ROLL CALL #2 was approved 6-0.

2. Semiannual review of closed session minutes - Jared Knapp and Katie Williams reviewed the closed session minutes and recommended the minutes remain closed.

3. Completion of Secretary's Audit - Alyson Morris and Jared Knapp completed the audit of the secretary's minutes.

4. Approval of IPLAR - Hannah Greever made a motion to approve the Illinois Public Library Annual Report with the correction to the end year for President Crider's term to 2031. President Crider seconded the motion. The motion was approved by unanimous consent.

5. Schedule Personnel Committee Meeting - Personnel Committee meeting was scheduled for Tuesday, August 25 at 4:00 PM.

Closed Session: None.

Adjournment: With approval by unanimous consent, President Crider adjourned the meeting at 7:45 PM.
