

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—June 9, 2026**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the public body;**
- 4. Unexpected childcare obligation;**
- 5. The performance of active military duty as a service member**

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were President Crider, Holly Johnson, Bob Metcalf, Alyson Morris, Assistant Director Erin Steinsultz, and Director Esther Curry. Hannah Greever joined the meeting on Zoom. Absent from the meeting was Katie Williams.

Audience to Visitors: Jared Knapp

New Trustee: 1. Approval of seating of new Trustee - Jared Knapp was introduced to the board. Hannah Greever made a motion to approve the appointment of Jared as a new Library Trustee. Holly Johnson seconded the motion. The motion was approved by voice vote, followed by Jared reading the Oath of Office.

Secretary's Report: The Secretary's Report was previously presented to the board members. As there were no corrections or additions, the May minutes were approved by unanimous consent.

Correspondence: In memory of Sharon Yearwood, there have been a total of \$2,360 in memorials donated in Sharon's honor. President Crider also mentioned that the board could consider doing something in memory of Sharon.

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

Community First Bank	General Operating Fund	\$ 168,943.24
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,383,858.00</u>
	TOTAL	\$ 2,752,743.24

Hannah Greever made a motion to accept the Treasurer's Report, pay the May bills, and transfer \$125,000 from savings to checking. Bob Metcalf seconded the motion. ROLL CALL #1 was approved 6-0.

Director's Report & Staff Reports - Director Curry informed the board that the summer reading program has started. Assistant Director Steinsultz shared about the kick-off event for summer reading, which included a special story time to match the theme as well as a scavenger hunt. There were 33 people in attendance. Assistant Director Steinsultz also informed the board about several of the upcoming programs planned to celebrate America 250.

Report of Officers: President: None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: Approve Minutes from May 27, 2026 meeting - Amanda Crider made a motion to accept the May Personnel Committee Minutes. Alyson Morris seconded the motion. The motion was approved by unanimous consent.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Special Committees:

Concept Design Committee: None.

Annex Committee: None.

Illinois Heartland Library System: Assistant Director Steinsultz shared that she went to an event to meet the new leadership team and got to see the automated material handler which sorts books.

Shakespeare Foundation: Bob Metcalf shared that the fund continues to see growth, with a current value of more than \$1.2 million.

Unfinished Business: 1. Approval of updated bank authorized signatories list - Amanda Crider made a motion to approve the updated bank authorized signatories list. Holly Johnson seconded the motion. ROLL CALL #2 was approved 6-0.

New Business: 1. Approval of Personnel Committee's recommendation for staff annual raises - Hannah Greever made a motion to accept the the Personnel Committee's recommendation of a 3% raise for all staff. Jared Knapp seconded the motion. ROLL CALL #3 was approved 6-0.

Closed Session: None.

Adjournment: With approval by unanimous consent, President Crider adjourned the meeting at 7:34 PM.
