

**C.E. Brehm Memorial Public Library District  
Board of Trustees  
Minutes—April 14, 2026**

**THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.**

**To attend electronically, the member attending an in-person meeting must show:**

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the public body;**
- 4. Unexpected childcare obligation;**
- 5. The performance of active military duty as a service member**

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Holly Johnson, Alyson Morris, Katie Williams, Linda Woodrome, Assistant Director Erin Steinsultz, and Director Esther Curry.

**Audience to Visitors:** None

**Secretary's Report:** The Secretary's Report was previously presented to the board members. As there were no corrections or additions, the March minutes were approved by unanimous consent.

**Correspondence:** The library received tax assessment appeals, Linda Woodrome's letter of resignation as library trustee, and a letter and check from DAR for mobile shelving.

**Treasurer's Report:** President Crider gave the following report:

First Community Bank	General Operating Fund	\$ 486,013.92
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,383,858.00</u>
	TOTAL	\$ 3,069,813.92

Linda Woodrome made a motion to accept the Treasurer's Report, pay the March bills, and transfer \$150,000 from savings to checking. Hannah Greever seconded the motion. ROLL CALL #1 was approved 6-0.

**Director's Report & Staff Reports** - Director Curry shared that she met with Martavia from Campaign Counsel and that letters had been sent out. The next step will be to set up appointments.

**Report of Officers:** **President:** None.

**Treasurer:** None.

**Standing Committees:**

**Finance:** None.

**Personnel:** Hannah Greever made a motion to approve the minutes from April 7.

Alyson Morris seconded the motion. The minutes were approved by voice vote.

**Policy:** None.

**Bldg and Grounds:** None.

**Community Relations:** None.

**Special Committees:**

**Concept Design Committee:** None.

**Annex Committee:** None.

**Illinois Heartland Library System:** None.

**Shakespeare Foundation:** None.

**Unfinished Business:** 1. None.

**New Business: 1. Review Director's evaluation** -The board reviewed the evaluation report that was given to Director Curry. Director Curry shared that she had gathered some possible improvements to the evaluation process, and board members are welcome to send her any additions that they think would be valuable. The Personnel Committee will consider improvements at their next meeting.

**2. Approval of creating separate Employee Handbook and Library Policy Manual -**

Hannah Greever made a motion to approve creating separate Employee Handbook and Library Policy Manual. Katie Williams seconded the motion. The motion was approved by voice vote.

**3. Approval of Changes to Patron Behavior Policy -**

Linda Woodrome made a motion to approve changes to the Patron Behavior Policy. Alyson Morris seconded the motion. The motion was approved by voice vote.

**4. Approval of Changes to Circulation Policy -**

Hannah Greever made a motion to approve changes to the Circulation Policy. Holly Johnson seconded the motion. The motion was approved by voice vote.

**5. Set Personnel Committee meeting before June meeting to review staff annual raises**

- The Personnel Committee will plan to meet on May 27 at 3:00 PM.

**Closed Session:** None.

**Adjournment:** With approval by unanimous consent, President Crider adjourned the meeting at 7:35 PM, after which the board went to the Genealogy department to see a demonstration of the new mobile shelving.

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