

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—December 9, 2025**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the Public Body;**
- 4. Unexpected Childcare Obligation**

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Bob Metcalf, Katie Williams, Linda Woodrome, and Director Esther Curry. Absent from the meeting were Holly Johnson and Alyson Morris.

Audience to Visitors: None.

Secretary's Report: The Secretary's Report was previously presented to the board members. As there were no corrections or additions to the November minutes, the secretary's report was approved by unanimous consent.

Correspondence: The library received the following correspondence: a congratulations email to Katie Williams from iLEAD for earning all Trustee badges; a thank-you card to Erin from Peacock Printing.

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

First Community Bank	General Operating Fund	\$ 809,910.20
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,383,858.00</u>
	TOTAL	\$ 3,393,710.20

Director Curry shared that she is looking into investing excess funds into a state fund that yields 4-5% interest. Linda Woodrome made a motion to accept the Treasurer's Report, pay the November bills, and transfer \$100,000 from savings to checking. Amanda Crider seconded the motion. ROLL CALL #1 was approved 5-0.

Director's Report & Staff Reports - Director Curry noted that 38 people attended the recent Game Day program, and that there are plans for a December Game Day instead of a New Year's Eve program.

Report of Officers: **President:** None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Special Committees:

Concept Design Committee: None.

Annex Committee: None.

Illinois Heartland Library System: President Crider is now serving on the board and attended the November meeting online.

Shakespeare Foundation: Bob Metcalf shared that appeal letters were sent out at the beginning of December. Two responses have already been received.

Unfinished Business: 1. Approval of new committee rosters - Katie Williams will fill the vacant roles on the Community Relations committee and the Annex Development Group. Hannah Greever will serve as the chair of the Community Relations Committee. All other roles remain the same. Amanda Crider made

a motion to accept the new committee rosters. Katie Williams seconded the motion. The motion was approved by voice vote.

2. iLEAD information - With new legislation recently signed, the state now requires board members to annually complete Open Meetings Act training and FOIA training beginning in 2026.

New Business: 1. Approval of Per Capita Grant - Linda Woodrome made a motion to approve the Per Capita Grant. Hannah Greever seconded the motion. The motion was approved by voice vote.

2. Approval of Annual Report of Receipts and Disbursements - Hannah Greever made a motion to approve the Annual Report of Receipts and Disbursements. Bob Metcalf seconded the motion. The motion was approved by voice vote.

3. Approval of Mango Languages subscription - Linda Woodrome made a motion to approve the Mango Languages subscription. Katie Williams seconded the motion. ROLL CALL #2 was approved 5-0.

4. Review Serving Our Public sections - The board reviewed and discussed the sections covering Human Resources, Information Services, and Marketing & Promotion. The library is meeting all core and intermediate goals in these areas.

Closed Session: None.

Adjournment: With approval by unanimous consent, President Crider adjourned the meeting at 7:43 PM.
