

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—October 14, 2025**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the Public Body;**
- 4. Unexpected Childcare Obligation**

The Budget Meeting session began at 7:00pm. Those present were President Amanda Crider, Hannah Greever, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, and Director Esther Curry. No one from the public was present at the budget meeting. President Crider made a motion to adjourn the budget meeting. Linda Woodrome seconded the motion. The motion carried and the meeting was adjourned at 7:13 PM.

The meeting was called to order at 7:15 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, and Director Esther Curry.

Audience to Visitors: Katie Williams

Approval of appointment of new Library Trustee: Katie Williams was introduced to the board. Hannah Greever made a motion to approve the appointment of Katie as a new Library Trustee. Linda Woodrome seconded the motion. The motion was approved by voice vote, followed by Katie reading the Oath of Office.

Secretary's Report: The Secretary's Report was previously presented to the board members. Bob Metcalf made a motion to approve the September minutes. Hannah Greever seconded the motion. The secretary's report was approved by voice vote.

Correspondence: The library received a thank you note from Cindy and a letter from ILA on Erin's participation in updating Serving our Public guidelines.

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

First Community Bank	General Operating Fund	\$ (235,255.78)
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,383,858.00</u>
	TOTAL	\$ 2,348,544.22

Linda Woodrome made a motion to accept the Treasurer's Report, and pay the September bills. Holly Johnson seconded the motion. ROLL CALL #1 was approved 7-0.

Director's Report & Staff Reports - Esther noted a good turnout for recent programming and that the Library booth at the Fall Festival made lots of contacts.

Report of Officers: **President:** None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Special Committees:

Concept Design Committee: None.

Annex Committee: None.

Illinois Heartland Library System: None.

Shakespeare Foundation: Bob Metcalf shared an overview of the foundation and noted that the annual fundraising letters will be sent out in December.

Unfinished Business: None.

New Business: 1. Reading and approval of Budget Ordinance - Linda Woodrome made a motion to approve the budget ordinance. Hannah Greever seconded the motion. ROLL CALL #2 was approved 7-0.

2. Reading and approval of Levy Ordinance - Hannah Greever made a motion to approve the Levy Ordinance. Amanda Crider seconded the motion. ROLL CALL #3 was approved 7-0.

3. Approval of Johnson Controls proposal for air handler repair - Linda Woodrome made a motion to approve the Johnson Controls proposal for air handler repair. Bob Metcalf seconded the motion. ROLL CALL #4 was approved 7-0.

4. Review sections 1-3 of revised Serving Our Public - The board reviewed and discussed the first 3 sections. The library is currently meeting all core expectations.

Closed Session: None.

Adjournment: With approval by unanimous consent, President Crider adjourned the meeting at 7:52 PM.
