

**C.E. Brehm Memorial Public Library District  
Board of Trustees  
Minutes— November 12, 2024**

**THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.**

**To attend electronically, the member attending an in-person meeting must show:**

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the Public Body;**
- 4. Unexpected Childcare Obligation**

**The meeting can be accessed via ZOOM...**

The meeting was called to order at 7:03 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Alyson Morris, Linda Woodrome, Sharon Yearwood, Director Bill Pixley, and Assistant Director Esther Curry.

**Audience to Visitors:** None

**Secretary's Report:** The Secretary's Report was previously presented to the board members. As there were no additions or corrections to the minutes, Linda Woodrome made a motion to accept the October 8, 2024 minutes. Sharon Yearwood seconded the motion. The motion was approved 5-0 by voice vote.

**Correspondence:** None

**Treasurer's Report:** Linda Woodrome gave the following report:

First Community Bank	General Operating Fund	\$ 18,239.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>2,280,507.00</u>
	TOTAL	\$ 2,498,688.00

Director Pixley requested that \$700,000 be moved from checking to savings. Hannah Greever made a motion to accept the Treasurer's Report; pay the October bills; and transfer \$700,000 from checking to savings. Linda Woodrome seconded the motion. Amanda Crider, Hannah Greever, Alyson Morris, Linda Woodrome, and Sharon Yearwood voted in favor of the motion. ROLL CALL #1 was approved 5-0.

**Director's Report:** Director Pixley reminded the board of his upcoming retirement, with his last day being March 31, 2025. The Assistant Director position will need to be posted soon, so the Personnel Committee made plans to meet on November 20 at 4pm.

**Staff Reports:** The Books for Treats event had another excellent turnout, with 933 free books distributed.

**Report of Officers:** **President:** None.

**Treasurer:** None.

**Standing Committees:**

**Finance:** None.

**Personnel:** None.

**Policy:** None.

**Bldg and Grounds:** None.

**Community Relations:** None.

**Special Committees:**

**Concept Design Committee:**

**Annex Committee:**

**Illinois Heartland Library System:** None

**Shakespeare Foundation:** President Crider reported that the Shakespeare Foundation will be sending out fundraising letters early in December.

**Unfinished Business:** 1. **Library expansion** - President Crider shared that the Annex Committee met and discussed the need for a smaller project considering the budget constraints. Director Pixley will notify Dewberry of the need to scale down the project.

**New Business:** 1. **Approval of Audit for FY 23-24** - President Crider made a motion to approve the Audit. Hannah Greever seconded the motion. Amanda Crider, Hannah Greever, Alyson Morris, Linda Woodrome, and Sharon Yearwood voted in favor of the motion. ROLL CALL #2 was approved 5-0.

2. **Resolution to authorize payment of bills in next calendar year when board lacks a quorum** - Linda Woodrome made a motion to approve the resolution. Sharon Yearwood seconded the motion. Amanda Crider, Hannah Greever, Alyson Morris, Linda Woodrome, and Sharon Yearwood voted in favor of the motion. ROLL CALL #3 was approved 5-0.

3. **Approval of repairs to front outside stairs** - Linda Woodrome made a motion to approve the bid for repairs to the front stairs. Hannah Greever seconded the motion. Amanda Crider, Hannah Greever, Alyson Morris, Linda Woodrome, and Sharon Yearwood voted in favor of the motion. ROLL CALL #4 was approved 5-0.

**Closed Session:** None.

**Adjournment:** Alyson Morris made a motion to adjourn the meeting. Hannah Greever seconded the motion. The motion was approved 5-0 by voice vote. President Crider adjourned the meeting at 7:40 PM.

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