

**C. E. Brehm Memorial Public Library District
Board of Trustees
Minutes – September 10, 2024**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the Public Body;**
- 4. Unexpected childcare obligation.**

The meeting can be accessed via ZOOM...

Call to Order: The meeting was called to order at 7:00 PM by President Amanda Crider.

Roll Call: Those present were President Crider, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, Sharon Yearwood, Director Bill Pixley, and Assistant Director Esther Curry. Hannah Greever was unable to attend.

Audience to Visitors: Reece Rutland.

Secretary's Report: The Secretary's Report had previously been sent to the Board Members. As there were no additions or corrections to the current minutes, Linda Woodrome made a motion to accept the August 13, 2024, minutes. The motion carried 6-0. Amanda Crider, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, and Sharon Yearwood voted in favor of the motion.

Correspondence: None.

Treasurer's Report: Treasurer Bob Metcalf presented the following report:

First Community Bank	General Operating Fund	\$ 445,498.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>1,723,845.00</u>
		\$ 2,369,285.00

Director Pixley requested \$100,000 be moved from Savings to Checking.

Linda Woodrome made the motion to accept the Treasurer's Report, pay the August bills, and transfer \$100,000 from Savings to Checking. Alyson Morris seconded the motion. All in favor were: Amanda Crider, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, and Sharon Yearwood. Roll Call #2 passed 6-0.

Director's Report: None.

Staff Reports: Susan Williams, Children's Department. Susan reported that the Home School Meet Up in August was well attended.

Report of Officers: President: None.

Treasurer: None.

Standing Committees: Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Special Committees: Concept Design Committee: None.

Annex Committee: None.

Illinois Heartland Library System: None.

Shakespeare Foundation: None.

UNFINISHED BUSINESS:

1. Library Expansion: Reese Rutland reported on the search platforms he had been looking at for the development of our Capital Campaign.

NEW BUSINESS:

1. Revised Working Budget: Sharon Yearwood made a motion to accept the Revised Working Budget as presented by Director Pixley. Holly Johnson seconded the motion. Those in favor of the Revised Working Budget were Amanda Crider, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, and Sharon Yearwood. Roll Call #3 passed 6-0.
2. Board Meeting Dates for 2025: Holly Johnson made a motion to approved the Board Meeting Dates for 2025 presented by Director Pixley with Linda Woodrome seconding the motion. The motion passed 6-0 by voice vote.
3. Library Closing Dates: Bob Metcalf made a motion to accept the Library Closing Dates for 2025 provided by Director Pixley. Alyson Morris seconded the motion. The Library Closing Dates were accepted 6-0 by voice vote.

Closed Session: None.

Adjournment: President Crider made a motion to adjourn the meeting. Sharon Yearwood seconded the motion. The motion passed 6-0 by voice vote. President Crider adjourned the meeting at 7:30 PM.
