

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—August 13, 2024**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the Public Body;**
- 4. Unexpected Childcare Obligation**

The meeting can be accessed via ZOOM...

The meeting was called to order at 6:58 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Holly Johnson, Bob Metcalf, Director Bill Pixley, and Assistant Director Esther Curry. Linda Woodrome and Sharon Yearwood attended by Zoom.

Audience to Visitors: Reece Rutland

Secretary's Report: The Secretary's Report was previously presented to the board members. As there were no additions or corrections to the minutes, Linda Woodrome made a motion to accept the July 9, 2024 minutes. Holly Johnson seconded the motion. The motion carried. ROLL CALL #1 was approved 6-0.

Correspondence: None

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

First Community Bank	General Operating Fund	\$ 647,809.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>1,723,845.00</u>
	TOTAL	\$ 2,571,596.00

Director Pixley requested that \$125,000 be moved from savings to checking. Sharon Yearwood made a motion to accept the Treasurer's Report; pay the July bills; and transfer \$125,000 from savings to checking. Hannah Greever seconded the motion. The motion carried. ROLL CALL #2 was approved 6-0.

Director's Report: Assistant Director Esther Curry reported recently hiring a new part-time staff person.

Staff Reports: Susan Williams reported a good turnout for the summer reading program, with participation from 259 kids, 23 teens, and 97 adults.

Report of Officers: President: None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Special Committees:

Concept Design Committee:

Annex Committee:

Illinois Heartland Library System: None.

Shakespeare Foundation: None.

Unfinished Business: 1. Library expansion: Report from Reece Rutland: Reece shared the SWOT report with the board, and went over the plan of action moving forward. The main areas of focus will be community engagement, developing a lead list of possible donors, and financial projections. Reece also

discussed the need to develop an elevator pitch for the project and to come up with unified messaging among staff and board members for communicating with the public.

New Business: 1. Approve IPLAR: Hannah Greever made a motion to approve the Illinois Public Library Annual Report. Sharon Yearwood seconded the motion. The motion carried. ROLL CALL #3 was approved 6-0.

Closed Session: None.

Adjournment: Amanda Crider made a motion to adjourn the meeting. Linda Woodrome seconded the motion. The motion carried. ROLL CALL #4 was approved 6-0. President Crider adjourned the meeting at 7:45 PM.
