

**C.E. Brehm Memorial Public Library District
Board of Trustees
Minutes—April 9, 2024**

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA, ATTENDING REMOTELY.

To attend electronically, the member attending an in-person meeting must show:

- 1. Personal illness or disability;**
- 2. Family or other emergency;**
- 3. Employment purposes or business of the Public Body;**
- 4. Unexpected Childcare Obligation**

The meeting can be accessed via ZOOM...

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were President Crider, Hannah Greever, Holly Johnson, Bob Metcalf, Alyson Morris, Linda Woodrome, Director Bill Pixley, and Assistant Director Esther Curry.

Audience to Visitors: None.

Secretary's Report: The Secretary's Report was previously presented to the board members. As there were no additions or corrections to the minutes, Linda Woodrome made a motion to accept the March 12, 2024 minutes. Hannah Greever seconded the motion. The motion carried. ROLL CALL #1 was approved 7-0.

Correspondence: Director Pixley informed the board that he had received a \$25,000 donation from Roberta Smith. This donation will be added to the Special Reserve Fund. Sharon Yearwood suggested that in the future we should plan for a plaque that will honor patrons who have made generous contributions to the library. The board was in agreement, and Director Pixley affirmed that the library will give recognition to these patrons. Director Pixley and Assistant Director Curry explained some of the details and legal regulations of the Special Reserve Fund, and also noted that all of the recent large donations received are currently in CDs.

Treasurer's Report: Treasurer Bob Metcalf gave the following report:

First Community Bank	General Operating Fund	\$ 847,793.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>1,722,555.00</u>
	TOTAL	\$ 2,770,290.00

Director Pixley requested that \$100,000 be moved from savings to checking. President Crider made a motion to accept the Treasurer's Report; pay the March bills; and transfer \$100,000 from savings to checking. Linda Woodrome seconded the motion. The motion carried. ROLL CALL #2 was approved 7-0.

Director's Report: Director Pixley reported that the Solar Eclipse event had an impressive turnout of approximately 300 people, and all solar eclipse glasses were distributed.

Staff Reports: 29 people attended Game Day at the library. In the Junior department, weekly story time had 77 in attendance.

Report of Officers: President: None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Special Committees:

Annex Committee: Linda Woodrome confirmed that she sent a letter to Dave Severin and Terri Bryant in an effort to help with the process of getting Fundraising Consultant paperwork for Reese approved by the Attorney General's office. Amanda Crider made a motion to accept the Annex Committee Minutes from April 3. Linda Woodrome seconded the motion. The motion carried. ROLL CALL #3 was approved 3-0.

Illinois Heartland Library System:

Shakespeare Foundation: The foundation plans to invest \$13,800 in exchange-traded funds based on recommendations from broker. These recommendations will be shared with board members for any feedback.

Unfinished Business:

- 1. Library Expansion:** President Crider recommended contact with Dewberry to keep them informed of our current status. Director Pixley agreed to contact Dewberry.
- 2. OMA Training** - OMA training is suggested by Director Pixley for all board members.
- 3. Sexual Harassment Training** - This training is required for all board members and should be completed by May.
- 4. Statement of Economic Interest** - these are due yearly in April; only 2 board members still needed to submit this paperwork.

New Business:

- 1. Director's Evaluation:** President Crider will be emailing evaluations to all board members; these need to be completed before the end of April in order to give Director Pixley his evaluation at the May board meeting.

Closed Session: None.

Adjournment: Linda Woodrome made a motion to adjourn the meeting. Hannah Greever seconded the motion. The motion carried. ROLL CALL #4 was approved 7-0. President Crider adjourned the meeting at 7:44 PM.
