

C. E. Brehm Memorial Public Library District
Board of Trustees Minutes
March 14, 2023

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA ATTENDING REMOTELY.

To attend electronically a member attending an in-person meeting must show:

1. Personal illness or disability;
2. Family or other emergency; or
3. Employment purposes or business of the Public Body.

THE MEETING CAN BE ACCESSED VIA ZOOM...

The meeting was called to order at 7:02 PM by President Amanda Crider. Those present were President Crider, Bob Metcalf, Alyson Morris, Linda Woodrome, Sharon Yearwood, and Director Bill Pixley.

SECRETARY'S REPORT: The Secretary's Report was previously presented to the board members. As there were no corrections or additions, Linda Woodrome made a motion to accept the Secretary's Report. Bob Metcalf seconded the motion. The motion carried. ROLL CALL #1 was approved 5-0.

CORRESPONDENCE: Director Pixley reported that he had received Tax Appeal letters from Lee Ann Crunk, Clerk of the Board of Review. Those presenting Tax Appeal letters to the county were: BRISAM, VERNON LLC, DDC HOTELS INC, and Kohl's Illinois Inc./KIN Inc. The TIMES SQUARE MALL REALITY LLC TAX APPEAL was canceled.

TREASURER'S REPORT: Treasurer Bob Metcalf gave the following report:

First Community Bank	General Operating Fund	\$ 640,160.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>1,510.108.00</u>
	TOTAL	\$2,350,210.00

Linda Woodrome made a motion to accept the Treasurer's Report and pay the March bills. President Crider seconded the motion. The motion carried. ROLL CALL #2 was approved 5-0.

DIRECTOR'S REPORT: Director Pixley informed the board that the cap on top of the elevator shaft had been destroyed as a result of the last storm. It needs tuck pointing with concrete as this is on the older part of the building. Pixley stated he will get estimates from two companies.

STAFF REPORTS: Staff reports were received from these departments: Genealogy, Reference/Adult and Teens, and the Children's Department.

REPORT OF OFFICERS:

President: None.

Treasurer: None.

STANDING COMMITTEES:

Finance: None.
Personnel: None.
Policy: None.
Bldg and Grounds: None.
Community Relations: None.

SPECIAL COMMITTEES:

LEAP: None.
Illinois Heartland Library System: None.
Shakespeare Foundation: Bob Metcalf stated that \$2,100 dollars more will be transferred from the Shakespeare Foundation to cover the cost of trenching for the new electronic sign.

UNFINISHED BUSINESS:

1. Director Pixley reminded board members that the Open Meetings Act, Anti-Sexual Harrassment training, and Statement of Economic Interest needed to be completed.
2. He also reminded the group that the Library Expansion meeting, would be held Wednesday, March 22, 2023 from 2:00-4:00 PM. Members of the board, staff, administration and the LEAP committee will be meeting with Amanda Voorhees, of Dewberry, to prepare to move into Phase Two.

NEW BUSINESS:

1. OMA Officer: President Crider volunteered to be the OMA officer for the board.
2. Motion to renew CD at Legence Bank: Linda Woodrome made a motion to renew a \$220,440.42- CD for six months at 4.3 percent at Legence Bank. Amanda Crider seconded the motion . The motion carried. ROLL CALL #3 was approved 5-0.
3. Renewal of DVD's: Sharon Yearwood made a motion to allow patrons to renew DVD's. President Crider seconded the motion. The motion carried. ROLL CALL # 4 was approved 5-0.
4. Decennial Committee: Director Pixley stated that the Decennial Committee on Local Government Efficiency must be formed and have a meeting before June 10, 2023. Membership must include members from the Board of Trustees, the Director, an "officer of the local government," and two residents of the county within the library district. April Kohute and Greg Lamberson will be our "resident" members. The meeting of the committee is to be arranged.
5. Sandy Sennett Proposal: Tabled until April 11, 2023 board meeting.

CLOSED SESSION: None.

ADJOURNMENT: Linda Woodrome made a motion to adjourn the meeting. Alyson Morris seconded the motion.

The motion carried. ROLL CALL #5 was approved 5-0. The meeting was adjourned at 8:02 PM by President Crider.

