

C. E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT
Board of Trustees
Mt. Vernon, Illinois
December 13, 2022

6:30-7:15 PM Christmas refreshments were provided to the Board by Sharon and Bill Pixley. The goodies were enjoyed by all.

President Crider read the following: **THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA ATTENDING REMOTELY:**

- 1. Personal illness or disability;**
- 2. Family or other emergency; or**
- 3. Employment purposes or business of the Public Body.**

THE MEETING CAN BE ACCESSED VIA ZOOM...

The meeting was called to order at 7:17 PM by President Amanda Crider . Those present were Hannah Greever, Bob Metcalf, Alyson Morris, Linda Woodrome, Sharon Yearwood, and Director Bill Pixley. President Amanda Crider and Assistant Director Esther Curry were present via ZOOM. Absent from the meeting was Valerie Davis.

Audience to Visitors: None.

Secretary's Report: The Secretary's Report was previously given to the Board. As there were no additions or corrections, Linda Woodrome made a motion to accept the report. Bob Metcalf seconded the motion. The motion carried. ROLL CALL #1 was approved 6-0.

Correspondence: Director Pixley received a letter from Mary Ellen Bechtel, City Manager, concerning the TIF District.

Treasurer's Report: Treasurer Bob Metcalf presented the following report:

Community First Bank	General Operating Fund	\$ 728,361.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>1,510,108.00</u>
	TOTAL	\$2,438,441.00

It was agreed that \$350,000 would be moved from Checking to Savings. Hannah Greever made a motion to approve the Treasurer's Report; pay the December bills; and transfer \$350,000 from Checking to Savings. Sharon Yearwood seconded the motion. The motion carried. ROLL CALL # 2 was approved 6-0.

Director's Report: Director Pixley presented the board with a written report of the virtual ISLA's Members Day meeting he attended.

Staff Reports: Susan Williams provided a copy of the November activities for the Children's Department.

Report of Officers:

President: None.

Treasurer: None.

Standing Committees:

Finance: None.

Personnel: None.

Policy: None.

Bldg and Grounds: None.

Community Relations: None.

Library Expansion Advisory Panel (LEAP): Greg Lamberson was unable to attend the meeting so he sent his report to the Board. Linda Woodrome reported that she, Lamberson, and Pixley met with Cindy Sennett to discuss Sennett's ideas on fundraising. Woodrome stated she felt it was a very positive meeting.

Illinois Heartland Library System: None.

Shakespeare Foundation: Bob Metcalf stated that appeal letters had been sent and that he was hopeful of a positive outcome.

UNFINISHED BUSINESS:

Library Expansion (LEAP): With Greg Lamberson absence from the meeting, Pixley informed the group that Amanda Vorhese will give her presentation of Phase One and Two to the Board in January.

NEW BUSINESS:

Bank Resolution: The Board of C. E. Brehm Library approves the following members of the Board as signees for bank checks: Amanda Crider, President; Valerie Davis, Vice President; Bob Metcalf, Treasurer; Sharon Yearwood, Secretary; and Bill Pixley, Director. Linda

Woodrome made a motion to approve the above officers and the Director as persons who have the authority to sign checks for C. E. Brehm Library. Hannah Greever seconded the motion. The motion carried. ROLL CALL #3 was approved 6-0.

Repairs for Microfilm Reader/Printer: Repairs for the Microfilm Reader/Printer will cost \$4,245. This will include an upgrade, repair, and shipping of materials. To buy the same machine new will cost \$14,000. Director Pixley felt the upgrade and repair would save money and the old machine would be fine. President Amanda Crider made a motion to repair the existing Microfilm Reader/Printer at a cost of \$4,245. Hannah Greever seconded the motion. The motion carried. ROLL CALL #4 was approved 6-0.

Annual Report of Receipts and Disbursements: Director Pixley reminded the Board that the Annual Report would be published in the newspapers.

Electronic Sign Proposals: Director Pixley informed the Board that the new electronic sign will cost \$18,000 from Ham Signs. The electrical installation cost by Kevin Turrentine will be \$2,100.

Director Pixley said the library would pick up the remaining cost. Further discussion of the electronic sign was tabled until the January meeting.

Disaster Plan: Director Pixley reviewed the updated disaster plan and provided each board member with a copy.

Per Capita Grant: Pixley stated that the Per Capita Grant monies would be down this year since the grant is based on population and Jefferson County experienced a drop in population. Linda Woodrome made a motion to approve the Per Capita Grant. Amanda Crider seconded the motion. The motion carried. ROLL CALL #5 was approved 6-0.

Closed Session: None.

Adjournment: Hannah Greever made a motion to adjourn the meeting. Bob Metcalf seconded the motion. The motion carried. ROLL CALL #6 was approved 6-0. President Crider adjourned the meeting at 8:04 PM. The meeting was adjourned.
