

**C. E. Brehm Memorial Public Library District
Board Minutes
September 13, 2022**

The meeting was called to order at 7:00 PM by President Amanda Crider. Those present were Valerie Davis, Hannah Greever, Bob Metcalf, Alyson Morris, Linda Woodrome, Sharon Yearwood, and Director Bill Pixley. Those present on ZOOM were President Amanda Crider and Assistant Director Esther Curry.

President Crider read the following:

THE LIBRARY BOARD MEETING WILL BE HELD IN PERSON, WITH BOARD MEMBERS WHO HAVE ONE OF THE FOLLOWING CRITERIA ATTENDING REMOTELY:

To attend electronically a member attending an in-person meeting must show:

1. Personal illness or disability;
2. Family or other emergency; or
3. Employment purposes or business of the Public Body.

THE MEETING CAN BE ACCESSED VIA ZOOM...

Audience to Visitors: Greg Lamberson, LEAP

Secretary's Report: The Secretary's Report was previously provided to the Board. As there were no additions or corrections, Linda Woodrome made a motion to accept the August 9, 2022 Secretary's Report. Valerie Davis seconded the motion. The motion carried. ROLL CALL #1 was approved 7-0.

Correspondence: Director Pixley informed the Board that two Tax Appeal letters (Baldwin Enterprises, Inc.) were received from Lee Ann Crunk, Clerk, Board of Review.

Treasurer's Report: Treasurer Bob Metcalf presented the following report:

Community First Bank	General Operating Fund	\$ 76, 728.00
	Working Cash Fund	199, 942.00
	Special Reserve Fund	<u>1,393, 296.00</u>
	TOTAL	\$1,669, 966.00

Valerie Davis made a motion to accept the September 13, 2022 Treasurer's Report; pay the September, 2022 bills; and transfer \$60,000 from Savings to Checking. Hannah Greever seconded the motion. The motion carried. ROLL CALL #2 was approved 7-0.

Director's Report: Tee-shirts will be ordered for staff and board members that want them. Pixley also reported that \$50,000 had been received as a result of the Per Capita Grant.

Staff Reports: Reference Report—July and August Make-and-Take projects for teens/adults were explained. Other stats from the department were provided.

Genealogy Report—Out of state patrons and telephone calls requesting info were reported. Obit files for 2020-21 are being completed.

Children's Report—Summer Reading has finished; Story Time is beginning. Coming up: Books for Treats, Oct. 26 and Family Reading Night-Nov. 17.

Standing Committees:

Finance: None.

Personnel: None.
Policy: None.
Bldg and Grounds: None.
Community Relations: None.

Special Committees

LEAP. Greg Lamberson gave the board a quick overview of Dewberry's meeting with staff. Lamberson stated that each department had a walk through with Amanda Vorhese from Dewberry. Staff and department heads were given opportunities to express their thoughts, ideas, and needs for the future library. Lamberson said it was an informative meeting. He stated he is working on publicity for the upcoming community input meeting October 13, 2022. Lamberson, Crider, and Woodrome brought new board members up-to-date on the project.

Illinois Heartland Library System. Esther Curry stated that conference season is starting. She also stated that funding has been good.

Shakespeare Foundation. Metcalf had nothing to report; but informed new board members about the Shakespeare Foundation.

UNFINISHED BUSINESS:

Standing Committees: New appointments for Standing Committees are as follows:

Finance: Linda Woodrome, Bob Metcalf, Valerie Davis

Personnel: Amanda Crider, Hannah Greever, Alyson Morris

Policy: Valerie Davis, Bob Metcalf, Alyson Morris

Bldg & Grounds: Amanda Crider, Linda Woodrome, Bob Metcalf

Community Relations: Sharon Yearwood, Valerie Davis, Hannah Greever

LEAP/Annex: Amanda Crider, Sharon Yearwood, Linda Woodrome

Library Expansion: Nothing more at this time.

Election of Board Members: Board members to run for re-election are Alyson Morris (4 year term); Hannah Greever and Linda Woodrome (6 year terms). September 20, 2022 is the starting date for collecting the fifty signatures necessary to get on ballot.

Election of Board Officers: The following slate of officers was presented to the Board:

President: Amanda Crider

Vice-President: Valerie Davis

Secretary: Sharon Yearwood

Treasurer: Bob Metcalf

Linda Woodrome made a motion to accept the slate of officers as presented. Hannah Greever seconded the motion. The motion carried. ROLL CALL #3 was approved 7-0.

NEW BUSINESS:

Buying the Rights to Puckett Pictorial. Tabled until October Meeting.

2023 Board Meeting Dates. Linda Woodrome made a motion to approve the board meeting dates presented by Director Pixley for 2023. Alyson Morris seconded the motion. The motion carried. ROLL CALL #4 was approved 7-0.

Library Closing Dates for 2023. Hannah Greever made a motion to approve the Library closing dates for 2023 as presented by Director Pixley. The motion carried. ROLL CALL #5 was approved 7-0.

LEAP Meeting Reminder: Meeting for Board and LEAP Committee will be held September 22, 2022 at 3:30-5:30 PM at Brehm Library.

Closed Session: None.

Adjournment: Valerie Davis made a motion to adjourn. Hannah Greever seconded the motion. The motion carried. ROLL CALL #6 was approved. The meeting was adjourned at 8:22 PM.
