

**C. E. Brehm Memorial Public Library  
Minutes—Board of Library Trustees  
April 13, 2021**

President Ruthie Alexander called the meeting to order at 7:04 PM. Present were President Ruthie Alexander, Bob Metcalf, Linda Woodrome, Sharon Yearwood, Director Bill Pixley, and Assistant Director Esther Curry. Amanda Crider, Valerie Davis, and Renee Jenkins were present on Zoom. The meeting was recorded.

**Audience to Visitors:** None

**Secretary's Report:** The March 9, 2021, minutes were presented. Bob Metcalf made a motion to accept the minutes as presented. Linda Woodrome seconded the motion. The motion carried. ROLL CALL# 1 was approved 7-0.

**Correspondence:** None.

**Treasurer's Report:** The financial report was presented by Treasurer Bob Metcalf. Balances were as follows as of April 13, 2021:

Community First Bank	General Operating Cash	1,178,292.00
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>541,211.00</u>
	TOTAL	1,919,445.00

No money transfers were needed.

President Alexander wanted to know if the Betsy Smith monies could be placed in a separate fund. Director Pixley said he would check with the auditors and get back to her. President Alexander made a motion to accept the March 9, 2021, Treasurer's Report and to pay April, 2021, bills. Valerie Davis seconded the motion. ROLL CALL#2 was approved 7-0.

**Director's Report:** Director Pixley informed the board that he was still seeking to fill the position of Children's Librarian vacated by Melissa Burns.

**Staff Reports:** None

**Report of Officers:**

President: None.

Treasurer: None.

**Standing Committees:**

Finance: None

Building and Grounds: None

Personnel: None

Community Relations: None

Policy: None

**Annex Committee:** The March 8, 2021, minutes of the Annex Committee were presented. Sharon Yearwood made the motion to approve the minutes as presented. Amanda Crider seconded the motion. The motion carried. ROLL CALL #3 was approved 2-0. A meeting date will be set for May with date and time to be arranged.

**Illinois Heartland Library System:** Assistant Director Curry informed the board that IHLS will no longer be quarantining books at the System's hub. Local material is now being quarantined for two days. A reminder of IHLS Trustees Forum: Saturday, April 17, 2021 from 10-12:00 AM at Sharon Yearwood's home. The topic will be "Diversity, Equity, Inclusion."

**Shakespeare Foundation:** None.

**Unfinished Business:** Director Pixley reminded the trustees to get their certificates from OMA Training and Sexual Harassment Training turned in to him.

As to Covid 19, Pixley stated a majority of staff had received Covid-19 shots.

Amanda Crider gave a brief review of Annex Committee discussions. (See Minutes of Annex Comm. March 8, 2021.) Linda Woodrome stated she would like to see the Annex plans. Curry said that could be arranged. President Alexander was asked to obtain updated costs for the original Annex plan from McMillan and Dodson to share with the board in May.

**New Business:** Director Pixley discussed the new HOOPLA program subscription. This service allows its subscribers to download movies and audio books. The subscription price is \$3,000 per year. Previously the library had been subscribing to RB Digital for \$1500 per year. This service provided only magazines and audio books, and will no longer be available. HOOPLA will start in the fall.

**Closed Session:** None.

**Adjournment:** President Alexander made the motion to adjourn as there was no other business. Bob Metcalf seconded the motion. The motion carried. ROLL CALL#4 was approved 7-0. The meeting was adjourned at 7:40 PM.

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