

**ORDINANCE NO. 2019-\_\_\_\_\_**  
**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE C. E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT, JEFFERSON COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020.**

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WHEREAS, there has been prepared in tentative form a Budget and Appropriation Ordinance for the C. E. Brehm Memorial Public Library District in the County of Jefferson, State of Illinois, and the Secretary of said District has made the tentative budget and appropriation conveniently available to public inspection for at least 30 days prior to final action thereon; and,

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 10<sup>th</sup> day of December, 2019, notice of which was given by publication in the Mt. Vernon Sentinel, a newspaper of general circulation within the District and published in Jefferson County, Illinois, in which County the District is located; and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the C. E. Brehm Memorial Public Library District of the County of Jefferson, State of Illinois as follows:

**Section 1:** That the year of the C. E. Brehm Memorial Public Library District be and the same is hereby fixed and declared to be from July 1, 2019 to and including June 30, 2020.

**Section 2:** That the following budget contains an estimate of receipts and expenditures for the following funds—General Corporate Fund; Working Cash Fund; Building Fund; Audit Expense Fund; Liability, Worker's Compensation, and Employment Insurance Fund; Social Security Fund; Municipal Retirement Fund; and Special Reserve Fund, and is hereby adopted as the budget of the C. E. Brehm Memorial Public Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

**I. GENERAL CORPORATE FUND**

**Funds Available**

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<b>Fund Balance</b>	<b>\$31,001.00</b>
<b>Estimated revenues:</b>	
<b>Property tax</b>	<b>\$848,530.00</b>
<b>Replacement tax</b>	<b>\$13,000.00</b>
<b>State grants</b>	<b>\$47,000.00</b>
<b>E Rate</b>	<b>\$5,400.00</b>
<b>Health Ins. Reimbursed</b>	<b>\$35,700.00</b>
<b>Fines</b>	<b>\$10,000.00</b>

Non-resident Fees	\$200.00	
Interest Income	\$6,000.00	
Donations	\$13,000.00	
Miscellaneous fees	\$8,500.00	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$1,018,331.00</b>

**Estimated Expenditures**

Salaries	\$488,000.00	
Legal Fees	\$2,000.00	
Health insurance for staff	\$138,000.00	
Materials	\$145,000.00	
Library supplies	\$15,000.00	
Custodial supplies	\$1,000.00	
Postage	\$900.00	
Printing / Publicity	\$3,500.00	
Utilities	\$26,000.00	
Communications	\$10,000.00	
Contractual services	\$24,000.00	
Insurance on building	\$12,500.00	
Continuing Education/Travel	\$2,800.00	
Membership dues	\$4,700.00	
Anticipation interest	\$0.00	
Miscellaneous expense	\$1,000.00	
Automation	\$12,000.00	
Library Programming	\$12,000.00	
Capital Fund	\$119,931.00	
<b>TOTAL EXPENDITURES</b>	<b>\$1,018,331.00</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>\$1,018,331.00</b>

**II BUILDING FUND**

**Funds Available**

Fund Balance	\$9,543.00	
Estimated revenue:		
Property tax	<u>\$78,000.00</u>	
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>		<b>\$87,543.00</b>

**Expenditures**

Furniture/equipment	\$5,000.00
Maintenance/equipment, including reserve	\$42,543.00

Maintenance/building repair, including reserve	<u>\$40,000.00</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$87,543.00</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>\$87,543.00</b>

**III LIABILITY, WORKER'S COMPENSATION, AND EMPLOYMENT INSURANCE FUND**

**Funds Available**

Fund Balance	\$13,509.00	
Estimated revenues:		
Property tax	<u>\$100.00</u>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$13,609.00</b>

**Expenditures**

Risk Management/Safety and Public officials liability insurance	\$1,500.00	
Worker's compensation insurance	\$4,300.00	
Unemployment insurance	\$2,200.00	
Reserve	<u>\$5,609.00</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$13,609.00</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>\$13,609.00</b>

**IV AUDIT EXPENSE FUND**

**Funds Available**

Fund Balance	\$542.00	
Estimated revenue:		
Property tax	<u>\$6,500.00</u>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$7,042.00</b>

**Expenditures**

Accounting services	<u>\$7,042.00</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$7,042.00</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>\$7,042.00</b>

## V SOCIAL SECURITY FUND

### Funds Available

Fund Balance	\$644.00	
Estimated revenue:		
Property tax	<u>\$50,000.00</u>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$50,644.00</b>

### Expenditures

Social Security contribution	<u>\$50,644.00</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$50,644.00</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>\$50,644.00</b>

## VI MUNICIPAL RETIREMENT FUND

### Funds Available

Cash from Fund Balance	\$24,891.00	
Estimated revenue:		
Property tax	<u>\$45,000.00</u>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$69,891.00</b>

### Expenditures

IMRF contributions	<u>\$69,891.00</u>	
<b>TOTAL EXPENDITURES</b>	<b>\$69,891.00</b>	
<b>TOTAL APPROPRIATIONS</b>		<b>\$69,891.00</b>

## VII SPECIAL RESERVE FUND

### Funds Available

Balance on Hand	<u>\$491,032.00</u>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$491,032.00</b>

## VIII WORKING CASH FUND

Balance \$199,942.00

### APPROPRIATIONS RECAPITULATION SUMMARY BY FUND

General Corporate	\$1,018,331.00
Building Fund	\$87,543.00
Insurance Fund	\$13,609.00
Audit Expense Fund	\$7,042.00
Social Security Fund	\$50,644.00
Municipal Retirement Fund	\$69,891.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,247,060.00</b>

Section 3: That the foregoing sums of money, or as much thereof as may be necessary to defray all expenses and liabilities of the C. E. Brehm Memorial Public Library District of Jefferson County, Illinois be, and the same are hereby appropriated for the corporate purposes and objects of said District hereinabove specified for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and that this Section 3 shall be and is the Annual Appropriation Ordinance of this District.

Section 4: That this Ordinance shall take effect and be in force from and after its passage and approval as provided by law and shall be known as the Annual Budget and Appropriation Ordinance.

PASSED by the Board of Trustees of the C. E. Brehm Memorial Public Library District of the County of Jefferson, State of Illinois on the 10<sup>th</sup> day of December, 2019.

**APPROVED** by the President of the Board of Trustees of the C. E. Brehm Memorial Public Library District of the County of Jefferson, State of Illinois on the 10<sup>th</sup> day of December, 2019.

**APPROVED:** \_\_\_\_\_  
**Ruthie Alexander, President**

**ATTEST:** \_\_\_\_\_  
**Clyde Hall, Secretary**

**CERTIFICATION OF BUDGET AND APPROPRIATION ORDINANCE**  
**IN ACCORDANCE WITH PUBLIC ACT 83-881**

The undersigned being the Secretary and the Treasurer (Chief Fiscal Officer) respectively of the taxing district hereinafter named do hereby certify that attached hereto is a true and correct copy of the Budget and Appropriation Ordinance of said District for its fiscal year beginning July 1, 2019 and ending June 30, 2020 adopted December 10, 2019.

We further certify that the estimate of revenues by source anticipated to be received by said taxing district set forth in said Ordinance is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (Section 643 of the Revenue Act as amended) and on behalf of the C. E. Brehm Memorial Public Library District, Jefferson County, Illinois.

Dated this 10<sup>th</sup> day of December, 2019.

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Secretary

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Treasurer