

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT
MINUTES – BOARD OF LIBRARY TRUSTEES
April 9, 2019**

President Ruthie Alexander called the board meeting to order at 7:05 PM. Present were Ruthie Alexander, Wayne Asberry, Amanda Crider, Clyde Hall, Sharon Yearwood, and Library Director Bill Pixley with Asst. Library Director Esther Curry. Absent were Renee Jenkins and Bob Metcalf. A quorum was present.

AUDIENCE TO VISITORS: None.

SECRETARY’S REPORT: Motion was made by Ruthie Alexander to approve the March 12, 2019 minutes as amended. Second by Amanda Crider. Motion carried.

CORRESPONDENCE: Director Pixley went over annual Property Tax appeals, with the promise to follow up by seeing if any were granted. He also advised that he had received notification that our Per Capita Grant requested had been approved with funding to be issued. Assistant Library Director Esther Curry stated she received a letter of gratitude from an eBook user who had discovered the library’s eBook resource and was appreciative of the Kindle savings it would mean in the coming years.

TREASURER’S REPORT: Balances were reported as follows for March 31, 2019:

Community First Bank	General Operating Cash	325,452.61
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>440,050.00</u>
	Total	\$969,444.61

Motion to accept the March Treasurer’s report and pay the March bills made by Clyde Hall. Second by Wayne Asberry. ROLL CALL #1 was approved 5-0.

DIRECTOR’S REPORT: Library Director Bill Pixley reported that the 2020 IMRF Employer Contribution rate would increase by 1%.

Staff Reports: None.

REPORT OF OFFICERS:

President: None

Treasurer: None

STANDING COMMITTEES:

Finance Committee Report: None.

Personnel Committee Report: Wayne Asberry moved to approve the minutes from the January 2019 Personnel Committee. Second by Clyde Hall. Motion carried.

Policy Committee Report: None.

Building and Grounds Committee Report: The approval of minutes from the February 2019 Committee meeting was tabled due to lack of Committee members present to accept them.

Community Relations Committee Report: None.

REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: None.

REPORT FROM THE SHAKESPEARE FOUNDATION: None.

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ANNEX: Information on Annex upkeep has been submitted, and the Building and Grounds Committee will have a meeting soon to go over the new material.

UNFINISHED BUSINESS: Director Pixley reminded the Trustees to complete their annual Statements of Economic Interest and the annual OMA review.

NEW BUSINESS: Bill brought the Board's attention to recent matters involving building security, and there was brief discussion regarding steps that could be taken to increase security. Bill will put together some options and report back.

CLOSED SESSION: None.

ADJOURNMENT: A motion to adjourn was made by Sharon Yearwood at 7:48 PM. Second by Amanda Crider. Motion carried.
