

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
August 14, 2018**

President Ruthie Alexander called the board meeting to order at 7:06 PM. Present were Ruthie Alexander, Wayne Asberry, Amanda Crider, Clyde Hall, Renee Jenkins, Bob Metcalf, Sharon Yearwood, Library Director Bill Pixley, and Asst. Library Director Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** None.

**SECRETARY’S REPORT:** Motion was made by Bob Metcalf to approve the July 10, 2018 minutes. Motion carried.

**CORRESPONDENCE:** None.

**TREASURER’S REPORT:** Balances were reported as follows for June 30, 2018:

Community First Bank	General Operating Cash	71,450.36
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>378,149.00</u>
	Total	\$649,541.36

Motion to approve the Treasurer’s report, move \$80,000 from savings to checking, and pay the July bills made by Clyde Hall. ROLL CALL #1 was approved 7-0.

**DIRECTOR’S REPORT:** Director Bill Pixley reported that student registration sessions had been held at several county schools for the new school year with more to follow. Bill also advised that the 2018 Per Capita funding had been received.

**Staff Reports:** Children’s Librarian Melissa Burns submitted a written report for July.

**REPORT OF OFFICERS:**

**President:** None.

**Treasurer:** None.

**STANDING COMMITTEES:**

**Finance Committee Report:** None.

**Personnel Committee Report:** None.

**Policy Committee Report:** None.

**Building and Grounds Committee Report:** Minutes of the July 30, 2018 meeting of the Committee were reviewed. Motion made by Ruthie Alexander to approve the minutes of that meeting. Motion carried. A suggestion was made to look into resealing and restriping the parking lot, as well as maintenance needed on the main entryway.

**Community Relations Committee Report:** None.

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** Assistant Library Director Esther Curry reported that our Library is now a V-Tel location for IHLS members, including IHLS Trustee Sharon Yearwood. Brehm Library will be hosting the August 28, 2018 IHLS Board Meeting. There will be a reception prior to the meeting, from 4 PM to 5 PM.

**REPORT FROM THE SHAKESPEARE FOUNDATION:** The annual funding list for the Library will be compiled for December.

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**ANNEX:** Board members talked about progress from the Building and Grounds Committee Meeting in July and projects to raise funds.

**UNFINISHED BUSINESS:** The review of Board Meeting minutes for our annual report was done by Ruthie Alexander and Wayne Asberry.

**NEW BUSINESS:** The Annual IPLAR Report was discussed. Motion made by Renee Jenkins to accept the report. Motion carried.

The annual Building Fund Levy was reviewed. Motion made by Ruthie Alexander to certify the levy. ROLL CALL #2 was approved 7-0.

Preparations were made for the 2019 Board of Trustee elections, and a review of the steps to file candidacy.

**CLOSED SESSION:** None.

**ADJOURNMENT:** A motion to adjourn was made by Renee Jenkins at 7:56 PM. Motion carried.

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