

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT
MINUTES – BOARD OF LIBRARY TRUSTEES
February 13, 2018**

President Ruthie Alexander called the board meeting to order at 7:03 PM. Present were Ruthie Alexander, Wayne Asberry, Amanda Crider (by telephone), Clyde Hall, Bob Metcalf, Sharon Yearwood, Library Director Bill Pixley, and Asst. Library Director Esther Curry. Absent were Renee Jenkins. The necessary quorum was present.

AUDIENCE TO VISITORS: None.

SECRETARY’S REPORT: Motion was made by Wayne Asberry to approve the January 9, 2018 minutes. Motion carried.

CORRESPONDENCE: The Board reviewed correspondence from Community First Bank regarding pledges security updates on our Certificates of Deposits. The Board also considered a request for a fee waiver on use of the Meeting Room for a local group.

TREASURER’S REPORT: Balances were reported as follows for January 31, 2018:

Community First Bank	General Operating Cash	302,602.69
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>378,149.00</u>
	Total	\$880,693.69

Motion to approve the Treasurer’s report and pay the January bills made by Clyde Hall. ROLL CALL #1 was approved 4-0 (Amanda Crider attending by phone, unable to vote).

DIRECTOR’S REPORT: Director Bill Pixley reported a turnout of 47 people for the annual Mardi Gras party. Bill also spoke about internet usage being down, and possible reasons. This included a recent software change at the state level and problems with the new programs, as well as less demand for internet access following the MVTHS move to their new campus.

Staff Reports: Children’s Librarian Melissa Burns submitted a written report for January.

REPORT OF OFFICERS:

President: President Ruthie Alexander brought up the topic of Board rules for the Public Comments portion of our meetings and suggested a review of existing rules with the possibility of refining them.

Treasurer: None

STANDING COMMITTEES:

Finance Committee Report: None.

Policy Committee Report: None.

Building and Grounds Committee Report: None.

Community Relations Committee Report: None.

REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: None.

REPORT FROM THE SHAKESPEARE FOUNDATION: None.

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ANNEX: None.

UNFINISHED BUSINESS: Board was reminded to do their OMA review for 2018.

NEW BUSINESS: The Board heard Asst. Director Esther Curry's presentation on bids for the Library's E-rate service. After reviewing quotes provided in accordance with the E-rate bid process, a motion was made by Clyde Hall to continue using our current service provider, Clearwave dba Delta Comm. ROLL CALL #2 was approved 4-0 (Amanda Crider attending by phone, unable to vote).

CLOSED SESSION: None.

ADJOURNMENT: A motion to adjourn was made by Ruthie Alexander at 7:46 PM. Motion carried.
