

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
JULY 8, 2014**

President Wendy Lupa called the meeting to order at 7:00 pm. Present were Board members Amanda Crider, Clyde Hall, Wendy Lupa, Bob Metcalf, Library Director Bill Pixley, and Asst. Librarian Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** None

**SECRETARY'S REPORT:** Motion was made by Amanda Crider to approve the June 10, 2014 minutes. Motion carried.

**CORRESPONDENCE:** None

**TREASURER'S REPORT:** Balances were reported as follows for June 30, 2014:

Community First Bank	General Operating Cash	175,188.86
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>486,082.00</u>
	Total	\$ 861,212.86

Motion to approve the treasurer's report and pay the June bills was made by Bob Metcalf. ROLL CALL #1 was approved 4-0.

**DIRECTOR'S REPORT:** Bill submitted a written report.

**Staff Reports:** Hannah Story submitted a written report for the Children's Dept.

**REPORT OF OFFICERS:**

**President:** None

**Treasurer:** None

**STANDING COMMITTEES:**

**Finance Committee Report:** None

**Personnel Committee Report:** None

**Policy Committee Report:** None

**Building and Grounds Committee Report:** None

**Community Relations Committee Report:** None

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** None

**REPORT FROM THE SHAKESPEARE FOUNDATION:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

The bi-annual review of Closed Session Minutes was tabled until the next meeting.

The review of Library Minutes for the Annual Report was tabled until the next meeting.

Guy Wood Insurance gave us estimates of what insurance would cost to insure the Broadway property, both with and without tenants. There was some discussion regarding types of insurance liabilities/accidents.

ILA attorney Phil Lenzini advised us that we would have to pay property tax on any portion of our property that is being occupied for private use.

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Library Director Pixley shared with the board the Inter-Library Loan and Reciprocal Borrowing Survey that was recently submitted.

**ADJOURNMENT:** A motion to adjourn was made by Clyde Hall at 7:20 pm. Motion carried.

Respectfully submitted by Amanda Crider, Acting Secretary

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