

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
APRIL 11, 2017**

President Clyde Hall called the board meeting to order at 7:15 pm. Present were **Ruthie** Alexander, **Amanda** Crider, **Clyde** Hall, **Renee** Jenkins, **Bob** Metcalf, Library Director Bill Pixley, and Asst. Library Director Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** Wayne Asberry and Sharon Pixley. Everyone thanked Sharon for the lovely spread of appetizers and gifts, celebrating National Library Week.

**SECRETARY’S REPORT:** Motion was made by Amanda Crider to approve the March 14, 2017 minutes. Motion carried.

**CORRESPONDENCE:** Rotary Club sent a thank you note for Director Bill Pixley’s recent presentation about the library given to the club. The library received a thank you note from Morthland College for the used books we made available for sale that they bought to grow their collection.

**TREASURER’S REPORT:** Balances were reported as follows for March 31, 2017:

Community First Bank	General Operating Cash	165,551.78
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>477,119.00</u>
	Total	\$ 842,612.78

Director Pixley requested we transfer 100,000 from savings to checking.

Motion to approve the treasurer’s report, pay the March bills and transfer funds was made by Bob Metcalf. ROLL CALL #1 was approved 5-0.

**DIRECTOR’S REPORT:** In addition to Bill’s written report, Bill informed the board that the library’s latest newsletter was distributed to all the schools in our district.

**Staff Reports:** Children’s Librarian, Melissa Burns submitted a written report for March.

**REPORT OF OFFICERS:**

**President:** None

**Treasurer:** None

**STANDING COMMITTEES:**

**Finance Committee Report:** None

**Personnel Committee Report:** None

**Policy Committee Report:** None

**Building and Grounds Committee Report:** None

**Community Relations Committee Report:** None

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** None

**REPORT FROM THE SHAKESPEARE FOUNDATION:** Their investments are doing well.

**LIBRARY ANNEX:** The next meeting will be April 21.

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**UNFINISHED BUSINESS:** Library Director Pixley reminded Renee to complete her Open Meeting Act Training as soon as possible.

**NEW BUSINESS:** Library Director presented the Library Trustee’s election results. Renee Jenkins was reelected and Wayne Asberry will be a new addition to our board. The election results have not yet been certified, but should be by our next meeting. These board members will be sworn in at our next meeting on May 9.

One of our air conditioner compressors is no longer operational. Library Director Pixley presented a proposal submitted by Johnson Controls for a new air compressor, at a cost of \$1,900.00 plus the cost of the refrigerant. A motion was made by Clyde Hall to accept the bid as presented. ROLL CALL #2 was approved 5-0.

There was discussion regarding who should fill the empty board seat, due to Wendy Lupa’s resignation. The board discussed what skill sets would most benefit our board. Suggestions included background in business and personnel policies.

**ADJOURNMENT:** A motion to adjourn was made by Clyde Hall at 7:45 pm. Motion carried.

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