

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
JANUARY 10, 2016**

President Clyde Hall called the board meeting to order at 7:00 pm. Present were Ruthie Alexander, Amanda Crider, Clyde Hall, Jill Langrand, Wendy Lupa, Library Director Bill Pixley, and Asst. Library Director Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** None

**SECRETARY’S REPORT:** Motion was made by Clyde Hall to approve the December 13, 2016 minutes. Motion carried.

**CORRESPONDENCE:** The library received a nice Christmas card from a Rome Meadows patron.

**TREASURER’S REPORT:** Balances were reported as follows for December 31, 2016:

Community First Bank	General Operating Cash	147,831.22
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>344,253.00</u>
	Total	\$ 692,026.22

Library Director Pixley suggested we transfer \$100,000 from our savings to our checking account. Motion to approve the treasurer’s report, the transfer of funds, and pay the December bills was made by Wendy Lupa. ROLL CALL #1 was approved 5-0.

**DIRECTOR’S REPORT:** Bill submitted a written report.

**Staff Reports:** Children’s Librarian, Melissa Burns submitted a written report for December.

**REPORT OF OFFICERS:**

**President:** None

**Treasurer:** None

**STANDING COMMITTEES:**

**Finance Committee Report:** None

**Personnel Committee Report:** Committee will meet on January 23 at 4:00 at the library.

**Policy Committee Report:** None

**Building and Grounds Committee Report:** None

**Community Relations Committee Report:** None

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** Clyde Hall attended the December board meeting.

**REPORT FROM THE SHAKESPEARE FOUNDATION:** None

**LIBRARY ANNEX:** The Annex Development Group did not meet in December. Their next meeting will be Friday, January 20 at 7:00 am.

**UNFINISHED BUSINESS:** None

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
JANUARY 10, 2016**

**NEW BUSINESS:** Library Director Pixley reminded the Trustees to complete their Open Meeting Act Training.

**ADJOURNMENT:** A motion to adjourn was made by Ruthie Alexander at 7:25 pm. Motion carried.

---

---