

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT MINUTES--BOARD OF
LIBRARY TRUSTEES
OCTOBER 11, 2016**

President Clyde Hall called the board meeting to order at 7:02 pm. Present were Amanda Crider, Clyde Hall, Jill Langrand, Renee Jenkins, Bob Metcalf, Library Director Bill Pixley, and Asst. Library Director Esther Curry. The necessary quorum was present.

AUDIENCE TO VISITORS: None

SECRETARY'S REPORT: Motion was made by Bob Metcalf and 2nd by Clyde Hall to approve the Sept. 14th, 2016 minutes. Motion carried. Motion was made by Clyde Hall and 2nd by Jill Langrand to approve the special meeting minutes on Sept. 28th, 2016. Motion carried.
CORRESPONDENCE: None

TREASURER'S REPORT: Balances were reported as follows for September 30, 2016:

Community First Bank			
General Operating Cash	\$5,000.00	Checking Acct.	\$124,143.44
Working Cash Fund	\$64,007.13	Savings Acct.	\$200,732.14
Special Reserve Fund	\$461,062.00	CD	\$205,193.55
Total	\$530,069.13		\$530,069.13

Motion to approve the treasurer's report and to pay the September bills was made by Renee Jenkins 2nd by Clyde Hall. ROLL CALL # 1 was approved 5-0.

LIBRARIANS REPORT: Bill reported numbers from Fall Fest---1147 visited Library Booth and 259 attended story times. Increasing shelving over next couple months along with weeding of materials. Scheduling times for patrons/ staff to display collectible items in Display Case on 2nd floor.

STAFF REPORTS: Children's Librarian, Melissa Burns, submitted a written report for September.

REPORT OF OFFICERS:

President: None

Treasurer: None

STANDING COMMITTEES:

Finance: None

Personnel: None

Policy: Meeting scheduled for Friday Oct. 21 at 9am.

Building and Grounds: None

Community Relations: None

REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: Clyde Hall reported Carbondale office having Parking Lot/ Dock issues with unloading materials.

REPORT FROM THE SHAKESPEARE FOUNDATION: Bob Metcalf reported Annual Meeting scheduled for November 2 --will organize Fundraising Letter and organize mailings. Edward Jones report--in 2012 less than \$100,000 raised, now have \$399,488.97.

LIBRARY ANNEX: Meeting scheduled this Friday Oct. 14th at 7am for the Annex Development Group. Meeting approximately once a month. Fundraising Drive to possibly start after 1st of year. City of Mt. Vernon cannot endorse Annex.

UNFINISHED BUSINESS: None

NEW BUSINESS: 1st reading of Budget Ordinance---Awaiting Auditors Report. Advisory Referendum on Webber Township leaving Library District---Advisory only. On November Ballot. The bi-annual review of the Closed Session Minutes was completed by Jill Langrand and Clyde Hall. Clyde Hall made a motion not to release any of the Closed Session Minutes at this time. Motion was approved 5-0. Petitions for Board Election---reminder for current Board members and 2 citizens picked up petitions. Closing Dates for 2017---no additions, Fall Fest dates tentative. Bob Metcalf made motion and 2nd by Clyde Hall to approve Closing Dates for 2017. ROLL CALL #2 was approved 5-0.

CLOSED SESSION: None

ADJOURNMENT: A motion to adjourn was made by Clyde Hall at 7:38 pm. Motion carried.
