

**C.E.BREHM MEMORIAL PUBLIC LIBRARY DISTRICT MINUTES--BOARD OF
LIBRARY TRUSTEES
SEPTEMBER 13, 2016**

President Clyde Hall called the board meeting to order at 7:05 pm. Present were Amanda Crider, Bob Metcalf, Wendy Lupa, Clyde Hall, Jill Langrand, Library Director Bill Pixley, and Asst. Library Director Esther Curry. The necessary quorum was present.

AUDIENCE TO VISITORS: None

SECRETARY'S REPORT: Motion was made by Bob Metcalf to approve the August 9, 2016 minutes. Motion carried.

CORRESPONDENCE: None

TREASURER'S REPORT: Balances were reported as follows for August 30, 2016:

Community First Bank

General Operating Cash	10,000.00
Working Cash Fund	131,220.16
Special Reserve Fund	<u>461,062.00</u>
Total	\$602,282.16

Motion to approve the treasurer's report , to pay the August bills , and to transfer \$100,000.00 from savings to checking was made by Bob Metcalf. ROLL CALL #1 was approved 5-0.

DIRECTOR'S REPORT: In addition to Bill's written report, Bill informed the board of the unexpected power outage today in downtown Mt. Vernon that affected the Library.

Staff Reports: Children's Librarian, Melissa Burns submitted a written report for August.

REPORT OF OFFICERS:

President: 1. Clyde went and visited IHLS facility at Carbondale. Nice office. Shutting down DuQuoin facility. 2. Policy and membership meeting--East St. Louis Community College will not be receiving money from the State. Brighton Library District filed a "Backdoor Referendum" . Possible shut down of this district.

Treasurer: None

STANDING COMMITTEES:

Finance Committee Report: None

Personnel Committee Report: None

Policy Committee Report: None

Building and Grounds Committee Report: None

Community Relations Committee Report: None

REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: See above under President's report.

REPORT FROM THE SHAKESPEARE FOUNDATION: Market down today. Otherwise nothing new.

LIBRARY ANNEX: The Annex Development Group met August 5 at 7:00 am, August 12 at 7:00am , and August 19 at 7:00 am.
Have not established a Chairperson for the Fundraising yet.

UNFINISHED BUSINESS: Policy Committee to meet week of October 17 to discuss Local Expense Reimbursement Policy and Staff Leaves.

Reviewed Roofing Proposals from Home Re-Nu and D.E. Martin Roofing Co., Inc. Bill informed the Board Home Re-Nu has good references, has worked on 2 story apartments, complicated projects and non-complicated projects. Reputation of very clean work areas. Martin has been used for other Library's in the area. Motion was made by Clyde Hall to accept bid from D.E. Martin Roofing Co., Inc. with 25 year shingle warranty. ROLL CALL # 2 was approved 5-0.

NEW BUSINESS: Reviewed Annual Report. Bill pointed out survey asked why Children's programs were increased in attendance. Reason is Melissa is doing such a good job and also Movie Night is now reported in Children's program section.

ADJOURNMENT: A motion to adjourn was made by Bob Metcalf at 7:56 pm. Motion carried.
