

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
AUGUST 9, 2016**

President Clyde Hall called the board meeting to order at 7:00 pm. Present were Ruthie Alexander, Amanda Crider, Clyde Hall, Renee Jenkins, Bob Metcalf, Library Director Bill Pixley, and Asst. Library Director Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** None

**SECRETARY’S REPORT:** Motion was made by Clyde Hall to approve the July 12, 2016 minutes. Motion carried.

**CORRESPONDENCE:** None

**TREASURER’S REPORT:** Balances were reported as follows for July 31, 2016:

Community First Bank	General Operating Cash	19,687.26
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>461,062.00</u>
	Total	\$ 680,691.26

Motion to approve the treasurer’s report and pay the July bills was made by Renee Jenkins. ROLL CALL #1 was approved 5-0.

**DIRECTOR’S REPORT:** In addition to Bill’s written report, Bill informed the board that he and Esther will be attending many school PTO meetings and Open Houses to promote E books.

**Staff Reports:** Children’s Librarian, Melissa Burns submitted a written report for July.

**REPORT OF OFFICERS:**

**President:** None

**Treasurer:** None

**STANDING COMMITTEES:**

**Finance Committee Report:** None

**Personnel Committee Report:** None

**Policy Committee Report:** None

**Building and Grounds Committee Report:** None

**Community Relations Committee Report:** None

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** None

**REPORT FROM THE SHAKESPEARE FOUNDATION:** None

**LIBRARY ANNEX:** The Annex Development Group met July 8 at 7:00 am, July 15 at 7:00 am, July 22 at 7:00 am, and July 29 at 7:00 am.

Progress has been made on the Library Annex brochure for fundraising. Additional names continue to be added to our contacts list and to the endorsements list.

The fundraising brochure will be used as an outline for the presentation to be made at the group meetings. Group meeting hosts/hostesses still need to be chosen.

A variety of phrases were discussed as a possible slogan for the Annex Project.

Committee members met with Mt. Vernon Mayor Mary Jane Chesly, Bill and Sylvia Howard – Founders of the Shakespeare Foundation, Mike Beard with the Jefferson County Chamber of

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Commerce, Mary Harvey – President of the Noon Rotary Club, Mary Ellen Bechtel – City Manager for Mt. Vernon, Angela Schrum – Director of the Mt. Vernon Convention and Visitors Bureau, and Jonathan Hallberg – Executive Director of the Jefferson County Development Corporation to discuss plans for the new annex.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** Board members reviewed and discussed the Resolution regarding Webber Township’s Petition to disconnect from the Library. In summary, the petition submitted is not legally applicable today. Bob Metcalf made a motion to approve the resolution as presented. ROLL CALL #2 was approved 5-0.

The Policy Committee needs to schedule a meeting to draft a policy on expense reimbursement, as required by the State of Illinois, including a required roll call approval of any expenses that exceed the maximum allowable reimbursement established by our local policy.

Board members Clyde Hall and Renee Jenkins reviewed the FY 2015-2016 Library Minutes. The minutes were found to be complete and accurate.

Three proposals to replace the library’s roof were reviewed. Two proposals were received from D.E. Martin Roofing Co., Inc from Lebanon, IL. The shingles used are different in the two proposals. Another proposal was received from Home Re-Nu. No action was taken.

**ADJOURNMENT:** A motion to adjourn was made by Clyde Hall at 7:45 pm. Motion carried.

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