

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
MARCH 8, 2016**

President Clyde Hall called the board meeting to order at 7:00 pm. Present were Ruthie Alexander, Amanda Crider, Clyde Hall, Jill Langrand, Wendy Lupa, Bob Metcalf, Library Director Bill Pixley, and Asst. Librarian Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** None

**SECRETARY’S REPORT:** Motion was made by Bob Metcalf to approve the February 9, 2016 minutes. Motion carried.

**CORRESPONDENCE:** None

**TREASURER’S REPORT:** Balances were reported as follows for February 29, 2015:

Community First Bank	General Operating Cash	202,976.47
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>461,062.00</u>
	Total	\$ 863,980.47

Motion to approve the treasurer’s report and pay the January bills was made by Wendy Lupa. ROLL CALL #1 was approved 6-0.

**DIRECTOR’S REPORT:** In addition to Bill’s written report, Bill informed the board that their February programming brought in 603 individuals, of which 484 were for children’s programming. All e books will be transferred to e Read Illinois. Our overdrive patrons will need to switch to e Read Illinois. 3M will assist with materials for our patrons’ conversion. This change will grow our e book collection to 26,000 books.

**Staff Reports:** Children’s Librarian, Melissa Burns submitted a written report for February.

**REPORT OF OFFICERS:**

**President:** IHLS has started a practice of reviewing employee’s resignation letters. This might be a beneficial practice for our library.

**Treasurer:** None

**STANDING COMMITTEES:**

**Finance Committee Report:** None

**Personnel Committee Report:** Meeting is scheduled for April 12 at 6:00 pm at the library.

**Policy Committee Report:** None

**Building and Grounds Committee Report:** None

**Community Relations Committee Report:** None

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** None

**REPORT FROM THE SHAKESPEARE FOUNDATION:** Bob Metcalf reported that their investment portfolio has grown to \$353,535.00.

**LIBRARY ANNEX:** Pam Dodson will be looking for options regarding the fire suppression system, as the chemical fire suppression system will cost 6 times as much as a standard dry pipe system. An option is to only put the chemical system in the Genealogy Dept.

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
MARCH 8, 2016**

The City of Mt. Vernon is currently installing new water lines on Main Street and Broadway. The city is paying for a 2 inch line, but we may need to upgrade to a 6 inch line for the Annex. The estimated cost is \$19,125. By doing this now, we will not be responsible for paying to tear up and then repair the street at a later date. Clyde Hall made a motion to approve the water pipe upgrade. ROLL CALL #2 was approved 6-0.

The board continued general discussion regarding the Annex project.

**UNFINISHED BUSINESS:** Directors need to submit their Statement of Economic Interest to Bill and complete their Open Meetings Act training.

**NEW BUSINESS:** None

**ADJOURNMENT:** A motion to adjourn was made by Ruthie Alexander at 8:40 pm. Motion carried.

Respectfully submitted by Ruthie Alexander, Secretary

---

---