

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT  
MINUTES – BOARD OF LIBRARY TRUSTEES  
JANUARY 12, 2016**

President Clyde Hall called the board meeting to order at 7:10 pm. Present were Ruthie Alexander, Amanda Crider, Clyde Hall, Wendy Lupa, Bob Metcalf, Library Director Bill Pixley, and Asst. Librarian Esther Curry. The necessary quorum was present.

**AUDIENCE TO VISITORS:** None

**SECRETARY’S REPORT:** Motion was made by Amanda Crider to approve the December 8, 2015 minutes. Motion carried.

**CORRESPONDENCE:** The Mt. Vernon Register News sent us certification of the publication of the Library’s Annual Report of Receipts and Disbursements on December 22, 2015.

The library received a letter from Mary Ellen Bechtel, Interim City Manager, notifying us that the Homestead TIF was dissolved on 12/31/15.

**TREASURER’S REPORT:** Balances were reported as follows for Dec. 31, 2015:

Community First Bank	General Operating Cash	38,995.81
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>461,062.00</u>
	Total	<u>\$ 699,999.81</u>

Motion to approve the treasurer’s report and pay the December bills was made by Wendy Lupa. ROLL CALL #1 was approved 5-0.

**DIRECTOR’S REPORT:** In addition to Bill’s written report, Bill informed the board that it is time for the Trustees to renew their FOIA Training. Please give Bill your Certificate of Completion.

The library has had plumbing issues. The sewer pipes have been cleaned out, but we have a mud problem around our clean out. Bill has asked for quotes to repair the issue.

**Staff Reports:** Children’s Librarian, Melissa Burns submitted a written report for December.

**REPORT OF OFFICERS:**

**President:** None

**Treasurer:** None

**STANDING COMMITTEES:**

**Finance Committee Report:** None

**Personnel Committee Report:** None

**Policy Committee Report:** None

**Building and Grounds Committee Report:** None

**Community Relations Committee Report:** None

**REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM:** They continue looking for ways to save money.

**REPORT FROM THE SHAKESPEARE FOUNDATION:** Their 2015 fund drive has raised \$10,360 that will be invested.

**LIBRARY ANNEX:** A report on the results of Asbestos testing of the Annex was presented to the board

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**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

The board reviewed the Edge Assessment Report for our library. This is a requirement for the Per Capita Grant.

Our library is currently a member of the Overdrive eBook consortium and of Southern Illinois Libraries on the Go. Wendy Lupa made a motion to approve dissolving the Overdrive eBook consortium and move the electronic book collection to the IHLS eRead 3m Cloud collection. Motion was approved 5-0.

The library is once again having roof leak issues in the main library building, as we have had in past years. Library Director Pixley is contacting roofing companies to get quotes to repair or replace, as the roof is 25+ years old.

**ADJOURNMENT:** A motion to adjourn was made by Ruthie Alexander at 7:55 pm. Motion carried.

Respectfully submitted by Ruthie Alexander, Secretary

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