

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT
MINUTES – BOARD OF LIBRARY TRUSTEES
MAY 12, 2015**

President Wendy Lupa called the board meeting to order at 7:00 pm. Present were Ruthie Alexander, Amanda Crider, Clyde Hall, Jill Langrand, Wendy Lupa, Bob Metcalf, Library Director Bill Pixley, and Asst. Librarian Esther Curry. The necessary quorum was present.

AUDIENCE TO VISITORS: None

OATH OF OFFICE: President Wendy Lupa congratulated board members Ruthie Alexander, Clyde Hall, and Bob Metcalf on being reelected to serve as trustees of the CE Brehm Memorial Public Library. Each reelected board member took their oath of office.

ELECTION OF OFFICERS: Wendy Lupa nominated Clyde Hall to serve as President and Clyde accepted the nomination. Wendy Lupa then nominated Amanda Crider to serve as Vice President and Amanda accepted the nomination. Ruthie Alexander agreed to serve as Secretary again and Bob Metcalf agreed to serve as Treasurer again. Wendy Lupa made a motion to approve the slate of officers as presented. Motion was approved 6-0.

SECRETARY’S REPORT: Motion was made by Amanda Crider to approve the April 14, 2015 minutes. Motion carried.

CORRESPONDENCE: The library was notified that several businesses have filed appeals to lower their property taxes. The city also notified the library of the termination of the Homestead TIF District. The library received a very nice note from a patron thanking Esther for helping her with an online application.

TREASURER’S REPORT: Balances were reported as follows for Apr. 30, 2015:

Community First Bank	General Operating Cash	288,606.47
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>535,683.00</u>
	Total	\$ 1,024,231.47

Motion to approve the treasurer’s report and pay the April bills was made by Bob Metcalf. ROLL CALL #1 was approved 6-0.

DIRECTOR’S REPORT: Bill submitted a written report.

Staff Reports: None

REPORT OF OFFICERS:

President: None

Treasurer: None

STANDING COMMITTEES:

Finance Committee Report: None

Personnel Committee Report: None

Policy Committee Report: None

Building and Grounds Committee Report: None

Community Relations Committee Report: None

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REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: None
REPORT FROM THE SHAKESPEARE FOUNDATION: None

UNFINISHED BUSINESS:

President Wendy Lupa signed the closing documents to purchase the VFW. Ruthie Alexander and Bob Metcalf signed the check payable to VFW Post 1376. The closing will take place this Friday, May 15, 2015 at the office of Howard, Leggans, Piercy & Howard.

The VFW will vacate the building/property on May 31, 2015, at which time we will need to change the locks on the building. Our insurance coverage on the Annex became effective May 1, 2015. June 1 we will be able to contract with the city for water/sewer and with Ameren IL for electricity/gas. We will need to contact the Township Assessor's Office June 1 to take the Annex off the tax rolls.

NEW BUSINESS:

No changes were made to the Library Board Committees, at this time.

The Personnel Committee will meet on June 3, 2015 at 4:00 to discuss personnel matters.

Library Director Pixley presented information regarding the Local Government Health Plan contract for FY 2015-2016. There will be a \$45.00 per month reduction in cost for the new fiscal year. This reduction will be shared equally with our employees, thereby lowering their reimbursement by \$22.50 per month. Wendy Lupa made a motion to approve the FY 2015-2016 Local Government Health Plan as presented. ROLL CALL #2 was approved 6-0.

The board agreed to participate in the Public Library Non-Resident Services Program again for FY 2015-2016 and keep the fee at \$100.00. Clyde Hall made a motion to approve the \$100.00 annual Non-Resident Fee as presented. Motion was approved 6-0.

The board completed the bi-annual review of the Closed Session Minutes. Clyde Hall made a motion to not release any of the Closed Session Minutes at this time. Motion was approved 6-0.

ADJOURNMENT: A motion to adjourn was made by Wendy Lupa at 7:50 pm. Motion carried.

Respectfully submitted by Ruthie Alexander, Secretary
