

**C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT
MINUTES – BOARD OF LIBRARY TRUSTEES
DECEMBER 9, 2014**

President Wendy Lupa called the board meeting to order at 7:00 pm. Present were Amanda Crider, Clyde Hall, Renee Jenkins, Jill Langrand, Wendy Lupa, Bob Metcalf, Library Director Bill Pixley, and Asst. Librarian Esther Curry. The necessary quorum was present.

AUDIENCE TO VISITORS: None

SECRETARY’S REPORT: Motion was made by Bob Metcalf to approve the November 11, 2014 minutes. Motion carried.

CORRESPONDENCE: A patron sent us a very positive comment regarding the reorganization of the Art Room. Sharon Lewis sent a thank you note for her gift and her retirement reception. Community First Bank sent the library a letter noting the securities the bank has pledged toward the library’s CDs.

TREASURER’S REPORT: Balances were reported as follows for Nov. 30, 2014:

Community First Bank	General Operating Cash	211,449.74
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>486,082.00</u>
	Total	\$ 897,473.74

Motion to approve the November treasurer’s report and pay the bills was made by Clyde Hall. ROLL CALL #1 was approved 6-0.

DIRECTOR’S REPORT: In addition to Bill’s submitted written report, Bill noted that Esther Curry has saved the library a significant amount of money by switching our telephone service from AT&T to Clearwave. Library Director Pixley noted we have some fast moving traffic through our parking lot, and suggested adding some rumble strips next spring.

Staff Reports: Hannah Story, Children’s Librarian, submitted a written report.

REPORT OF OFFICERS:

President: None

Treasurer: None

STANDING COMMITTEES:

Finance Committee Report: None

Personnel Committee Report: None

Policy Committee Report: None

Building and Grounds Committee Report: None

Community Relations Committee Report: None

REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: None

REPORT FROM THE SHAKESPEARE FOUNDATION: The Foundation’s \$7,500.00 donation will help the library improve our ADA access and support additional outreach programming for outlying townships in our district.

UNFINISHED BUSINESS: None

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NEW BUSINESS:

The board reviewed the Annual Report of Receipts and Disbursements for FY ending June 30, 2014. Renee Jenkins made a motion to approve said report as presented. Motion was approved 6-0.

Clyde Hall made a motion to allow the President to approve payment of bills should a quorum not be present at the board meeting, with said bills being reviewed at the next regular board meeting. The motion is to be effective for calendar year 2015 only. ROLL CALL #2 was approved 6-0.

Library Director Pixley shared that the library staff members enjoyed a holiday dinner, including presents from Santa, at Ryan's last week.

ADJOURNMENT: A motion to adjourn was made by Renee Jenkins at 7:28 pm. Motion carried.

Respectfully submitted by Amanda Crider, Acting Secretary
