

C.E. BREHM MEMORIAL PUBLIC LIBRARY DISTRICT
MINUTES – BOARD OF LIBRARY TRUSTEES
AUGUST 12, 2014

President Wendy Lupa called the meeting to order at 7:00 pm. Present were Board members Ruthie Alexander, Amanda Crider, Jill Langrand, Wendy Lupa, Bob Metcalf, Library Director Bill Pixley, and Asst. Librarian Esther Curry. The necessary quorum was present.

AUDIENCE TO VISITORS: John Piemonte of Robert W Baird & Co.

SECRETARY’S REPORT: Motion was made by Bob Metcalf to approve the July 8, 2014 minutes. Motion carried.

CORRESPONDENCE: None

John Piemonte, of Robert W. Baird & Co talked to the board about what his company can do for us if we decide to issue bonds for a library annex.

TREASURER’S REPORT: Balances were reported as follows for June 30, 2014:

Community First Bank	General Operating Cash	90,655.92
	Working Cash Fund	199,942.00
	Special Reserve Fund	<u>486,082.00</u>
	Total	\$ 776,679.92

Library Director Pixley requested we transfer \$120,000 from our savings to our checking account.

Motion to approve the treasurer’s report and pay the June bills was made by Bob Metcalf. ROLL CALL #1 was approved 5-0.

DIRECTOR’S REPORT: Bill submitted a written report.

Staff Reports: Hannah Story submitted a written report for the Children’s Dept.

REPORT OF OFFICERS:

President: None

Treasurer: None

STANDING COMMITTEES:

Finance Committee Report: None

Personnel Committee Report: None

Policy Committee Report: None

Building and Grounds Committee Report: None

Community Relations Committee Report: None

REPORT FROM THE ILLINOIS HEARTLAND LIBRARY SYSTEM: None

REPORT FROM THE SHAKESPEARE FOUNDATION: None

UNFINISHED BUSINESS:

The board completed the bi-annual review of the Closed Session Minutes. Amanda Crider made a motion to not release any of the Closed Session Minutes at this time. Motion was approved 5-0.

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Ruthie Alexander and Jill Langrand completed the review of the past fiscal year's minutes, with no exceptions to note.

The board held a discussion of the properties available for a possible library annex. Ruthie Alexander made a motion to request Mike Homann to inspect the property at 110 S. 8th St, currently housing the VFW, and send our board with a written report. ROLL CALL #2 was approved 5-0.

The Personnel Committee scheduled a meeting for August 18, at 4:00 at the library.

NEW BUSINESS:

The Certification for the Building Levy was signed.

The Finance Committee scheduled a meeting for August 27, at 5:00 at the library to analyze the library's current budget.

ADJOURNMENT: A motion to adjourn was made by Amanda Crider at 8:05 pm. Motion carried.

Respectfully submitted by Ruthie Alexander, Secretary
